

trainingnews

Passionate about learning

Summer 2009, Vol 2 Issue 1



THE LEARNING
REVOLUTION
www.dius.gov.uk

OUR PLEDGE

Government launch £20m transformation fund

Summer of informal learning for adults and
young people

www.hlc-vol.org

LEARNING DIARY : IFL REMINDERS : CHILDREN & FAMILY ACTION : WEB REVIEW

trainingnews

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"HLC will assist the voluntary & community sector in fostering social cohesion through learning based solutions"

Once you have finished with this magazine, please recycle it

NEXT DEADLINE
11 September 2009

A passion for learning in your community

Humber Learning Consortium is "passionate about learning" and how it can be used to develop and build the confidence of local communities in the Humber Sub-Region.

HLC is helping to make a difference in your community through the delivery of the following projects:

Community Grants

These grants of between £2,000 and £12,000 are focused on supporting smaller VCS organisations in the Yorkshire & Humber area who do not currently access mainstream government funds. Groups must meet the following criteria in order to be eligible:

- employ 1-9 full time equivalent members of staff
- not have a turnover of more than £300,000
- organisations must have a constitution and a bank account in their organisation's name

Visit our website www.hlc-vol.org/ commgrants to download an application pack, or for more information contact HLC on 01482 327438 or email: communitygrants@hlc-vol.org

Personal & Community Development

An LSC mainstream contract delivering learning for enjoyment throughout the Humber. Delivered by VCS orgs to the most disadvantaged learners. Contact Richard Pyka email: pykar@hlc-vol.org

Neighbourhood Learning for Deprived Communities

This key mainstream LSC contract supports the development of the most deprived learners and communities. With an increasing focus on developing learners' employability and personal development, contact Richard Pyka email: pykar@hlc-vol.org

Not In Education Employment Or Training (NEET)

An LSC/ESF funded initiative focused on reducing the number of young people in the East Riding of Yorkshire who are NEET. 16-18 activity is presently being delivered in Bridlington, Haltemprice and Withernsea and delivered by East Riding Training Services and East Riding College. Contact Heather Jameson email: jamesonh@hlc-vol.org

Adult Engagement

LSC/ESF funded activity focused on supporting the most disadvantaged 19+ learners through a wide range of accessible accredited and non accredited learning. They are delivered by a variety of public, private and VCS orgs throughout the Humber. Contact Heather Jameson email: jamesonh@hlc-vol.org

Information, Advice & Guidance (IAG)

With the significant barriers faced by many learners, as well as a complicated choice of progression opportunities, it is important to support learners with quality IAG. This LSC/ESF funded initiative supports all post 19 learners on LSC/ESF funded provision in the Humber. Again delivered by a variety of public, private and VCS organisations, contact Heather Jameson email: jamesonh@hlc-vol.org

Humber Skills

This is a key initiative funded by the Big Lottery for 3 years to develop the capacity of VCS organisations by offering a range of services including diagnosis of organisations and Managers and Trustees capacity, direct funding support for training and Learning Solutions and information service for VCS orgs in the Humber. Contact Vickie Walker or Dave Edeson email: walkerv@hlc-vol.org or edesond@hlc-vol.org



Disclaimer: The information contained in this newsletter is printed in good faith. Whilst every care is taken to ensure that it is correct HLC cannot accept liability for any omissions or inaccuracies and does not take responsibility for the quality of any services mentioned.

£1.7 billion to help the unemployed return to work

From January 2010, all under 25's who are long-term unemployed (12 months +) are to be offered either a job or training place.

The Government is set to allocate £1.7 billion of resources to the Department for Work and Pensions (DWP) to fund this and also to ensure that the Job Centre network and the Flexible New Deal can respond effectively to rising unemployment.

A further allocation of £260 million will help to create 54,000 new places in sixth form education and to increase work experience placements in growth industries.

Thea Stein, Executive Director of Economic Inclusion, Yorkshire Forward said "It is critical at this time to provide people with the skills needed to access employment within the industries currently recruiting. The proposed additional investment of £260m will enable people to enhance skills, retrain and secure new employment quickly and will enable regional businesses with plans to grow, fulfil their recruitment needs.

The issue of growing youth unemployment is a particular regional concern and therefore the inclusion of a new guarantee for young



people in the budget and the additional funding to provide extra places in 6th Forms and FE colleges is vitally important to ensuring the region develops the talents needed in the future workforce".

Thea Stein Executive Director of Economic Inclusion, Yorkshire Forward (pictured above)

Volunteer preparation

Home-Start is now recruiting home visiting volunteers to help support families with children under 5 years old who are experiencing difficulties. Volunteers must have parenting experience and be able to offer a few hours once a week to support a family.

Home-start is looking to add to its existing team of volunteers with the next preparation course due to start in September. The course is FREE and does not include exams or written work, but is enjoyable and interesting.

Once the course is completed, times are flexible to fit in with the volunteer's own commit-

ments and all expenses are covered.

Home-Start Goole & District covers the town and surrounding villages, and the Wolds satellite scheme covers Pocklington, Market Weighton, Holme-on-Spalding-Moor and surrounding area.

For more information please contact:

Gill Pirt or Susie Deakin, Organisers, Home-Start Goole & District, The Courtyard, Boothferry Road, Goole DN14 6AE. Telephone: 01405 769966 or email: homestart-goole@aol.com

Warm welcome

HLC would like to welcome two new members of staff to the organisation, Mary Irish and Niall O'Reilly.

Mary is the new project lead for Community Grants and Niall has taken on a development worker role for Community Grants in South Yorkshire.

New office

HLC has opened it's first new office outside of the Humber at SCEDU (Sheffield Community Enterprise Development Unit). This office will be the main base for Community Grants South Yorkshire.

New £3 million fund to boost volunteer management over the next two years

Capacitybuilders has announced details of a new grants programme to provide support to people who manage volunteers, helping to ensure that volunteers get the best possible experience.

The programme has been designed by the Office of the Third Sector and Capacitybuilders and will be delivered via three inter-connected 'strands':

Strand A (£1.6 million to March 2011) - grants targeted at around 25 local volunteering development organisations, to help them provide outreach and other direct support services to people who manage volunteers.

Strand B grant (£200,000 to March 2011) - directed at the national strategic support of volunteer management.

Strand C (approx. £1 million, available from April 2010) - bursary fund to help support training for people managing volunteers.

To find out more about the programme, please visit www.capacitybuilders.org.uk or visit the news page at www.hlc-vol.org

Interested in 14 – 19 education developments ?

HLC is closely watching the development of the 14 – 19 Education Curriculum, including the advent of diplomas and enhanced work experience. The recent economic downturn which may well result in less employers contributing to these critical development poses the question, 'how can Voluntary and Community Organisations contribute to the 14-19 education curriculum?'. In the next edition of Training News a guest writer will be publishing an in depth article on these developments. In the meantime if any organisations would like to get involved in the development of diplomas or contribute to work experience for 14-19 year olds, please let us know.

New training programme for voluntary groups in the East Riding

A brand new programme of short training courses aimed at East Riding voluntary and community groups is being launched this autumn. The programme, which will run between October 2009 and July 2010 is being delivered by a partnership of ERVAS, East Riding of Yorkshire Council (Advance Neighbourhood Team), East Riding College, East Riding Adult Education Service and the University of Hull Centre for Lifelong Learning. Humber Learning Consortium is also part of the partnership and is helping to plan and promote the programme.

Things are now at the advanced planning stage and HLC can reveal that

courses will be delivered in a range of locations including Bridlington, Goole, Driffield, Beverley, and Withernsea. The courses on offer will mainly be ½ or 1 day in duration and generally non-accredited, although there are some accredited courses being planned. The accent is firmly on training that helps voluntary organisations operate more effectively and courses range from leadership skills, customer service and planning for non-planners through to managing volunteers and CIEH health and safety.

Full details of the autumn part of the programme will be available in the September edition of Training

News and on the HLC website from the middle of August. Make sure you bookmark www.hlc-vol.org and keep checking back regularly for all the latest news.

If you are involved in an East Riding voluntary organisation and have a particular course you would like to see included in the programme please send us an email marked "East Riding Short Course Programme" to office@hlc-vol.org or write to us at HLC, Goodwin Centre, Icehouse Road, Hull, HU3 2HQ. We'll pass on any suggestions to the planning group.

Click on

• In our regular feature on useful websites for Humber voluntary organisations, HLC's Andy Crossland takes a look at three websites outside of the Humber region which have much to offer



It's always interesting to see how voluntary organisations elsewhere in the country are being supported by their local development agencies. This edition looks at 3 websites, which carry practical information that is also relevant to Humber organisations. We've briefly listed some other websites that have been recommended in previous editions of Training News, that are worth another mention.

www.fit4funding.org.uk

Fit 4 Funding is a Wakefield-based charity, which many in the sector will remember from its previous guise as the Charities Information Bureau. As the name suggests the site is dedicated to funding and fundraising. It's a veritable goldmine of fact sheets, hints and tips on how to complete funding applications, and research reports. F4F also gives site visitors free access to GrantNet software, which enables you to perform a basic search of funders. The site is useful for all sizes of voluntary and community organisations whether you are looking into the pros and cons of DIY fundraising or

trying to understand the complexities of European funding. F4F is an excellent web resource and comes highly recommended.

www.vas.org.uk

Understandably Voluntary Action Sheffield's website is geared to serve the needs of the voluntary and community sector in the city. However, I've always found its information pages to be a good source of "how to" guides. VAS produces a wide range of easy-to-read fact sheets from the basics of setting up a new community group, right through to procurement and commissioning and human resources management issues.

www.resourcecentre.org.uk

This website belongs to the Brighton Resource Centre. As with VAS, most of the site is only really relevant to the local voluntary and community sector. It has a useful information section containing amongst other things trustee job descriptions and a variety of hints and tips sheets. What sets this site

apart in my experience is its section entitled "favourite funders", which lists a wide range of funders that might be worth investigating. Bear in mind that some of these are only going to be relevant to the sector in Sussex, however, there are still enough left to warrant a visit or two.

www.thirdsector.co.uk – good for news and views

www.yhregforum.org.uk – briefings, policy papers, and research

www.statistics.gov.uk/default.asp – national and local statistical information

www.sandy-a.co.uk – authoritative legal updates from Sandy Adirondack

www.hlc-vol.org – latest news about learning, find a course / trainer and much more...

www.businesslink.gov.uk – help and support in these turbulent times...

www.charity-commission.gov.uk – one-stop-shop for charity information and advice

Premier celebrations



HLC is delighted to announce that Premier League Hull City Chairman Paul Duffen is to present the learning awards at HLC's second annual Celebration of Learning event in November.

After the success of last year's awards, Mr Duffen kindly accepted HLC's invitation and said "I will be delighted to do so". Presentations will take place from 6.30pm at the KC Stadium in Hull on 12 November 2009.

Last year HLC celebrated the achievements of learners from all walks of life and age groups, many of whom had succeeded against all odds.

HLC delivery partners conduct some fantastic work, which shows in the number of adults accessing further learning. We want to celebrate that and raise awareness of the excellent work taking place in the voluntary and community sector in the Humber.



Neighbourhood Training & Resource Centre (Serving Yorkshire and The Humber)

Presents:

LEVEL 1 - PARTICIPATORY APPRAISAL TRAINING

PA takes place when local people are asked to talk about their own needs and suggest solutions to any problems they might face. PA allows people to be more involved with the decision-making process, it allows you to make your **own solutions** and take your **own action**. This training course consists of a 3 day class based training course (starting on 20th July or 27th July) and a further 4 practice project days where you get the opportunity to practice your skills in real life instances, in a range of PA projects in an attempt to discover what would make life better for those who live in your area (this will be 1 day a week starting 4th August).

Specific themes include: Crime and ASB, Young People, Health, Environment, Local decision making, Citizenship, Children, Parents, Elderly, Vulnerable, Employment and Training.

Venue: The Hooper Building, Guildhall Road, Hull, HU1 1HL

Price: £300 per person

Run in conjunction with Hull University's Centre for Lifelong Learning

What you will gain from attending the training?

- Development of your research skills (introduction to PA tools and gaining confidence in using them)
- Working as part of a team
- Development of active problem solving and project planning skills
- Becoming more involved in what is happening in your area and having a say.
- Volunteering experience of working in communities
- Opportunities to engage in other projects

Please contact Liz Briggs at the Neighbourhood Training & Resource Centre to secure a place:

E-mail: ebriggs@goodwin-centre.org

Telephone: (01482) 387482

Website: www.neighbourhoodresource.org



Skills for life resource

Some tutors may remember this from the days of the Read Write Plus centre which was run by Viv Cooper at the Hull Central Library. When the centre closed the stock was transferred and can now be found in the Learning Centre on the top floor of the library. It has had a thorough overhaul with many new items of stock being purchased and available for tutors to borrow.

Any Skills for Life tutor is eligible for a ticket –all we ask is that they have a current Hull Libraries ticket and give us details of the learning provider they work for.

The tutor ticket then allows up to 25 items to be borrowed at a time, these can be renewed twice (this should cover a full term).

Access to the resource is as the Central Library's opening times:

Mon	9.30am - 8pm
Tue	9.30am - 8pm
Wed	9.30am - 8pm
Thu	9.30am - 8pm
Fri	9.30am - 5.30pm
Sat	9am - 4.30pm
Sun	Closed

Tutors should enquire at the desk in the Learning Centre where they can apply for their ticket and access the resource.

For more information contact Claire Stanley, Avenues Library, Hull, 01482 331284.

Raising the standard of teaching

• Institute for Learning (IFL) reminders

Continuing professional development (CPD)

You may soon be receiving reminders about how you make a declaration of the CPD you have completed this year, 2008-09. As a member of IFL, your CPD is about improving relevant knowledge and skills in your subject specialist area as well as in your teaching/training.

From 1 June there will be a form on the IFL website in the members' area which you can fill in to show the number of hours of CPD that you have done. Or if you have been using the IFL's personalised online learning tool, REfLECT, then you can send in your CPD record which provides a summary of what you have completed.

On 31 August, the IFL will begin to monitor these declarations. This might result in your CPD record being chosen as part of a random sample for reviewing. If yours is chosen, we will contact you and ask you to send us the evidence of the CPD you have declared and we'll give you feedback on it.

For further information visit: www.ifl.ac.uk/membership/member-benefits/intuition1-2009

Professional Formation - to gain Qualified Teacher Learning and Skills (QTLS) or Associate Teacher Learning and Skills (ATLS)

The end of October 2009 is the next opportunity for sending IFL a completed Professional Formation portfolio which is what you need to do to apply for QTLS or ATLS.

However, before you can do this, you would need to tell us you want to apply and there is a special form in the members' area of the website. As soon as you have done this, you can begin to collect and collate your evidence in this specially designed proforma in REfLECT.

For further information see page 8 of InTuition or visit: www.ifl.ac.uk/qtls-atls

Transforming learning

• Organisations can bid for a share of £20 million in Government cash to open up and promote informal learning for adults and young people across the country

Skills Secretary John Denham kicked off the Transformation Fund bidding process, publishing a prospectus designed to show how a wide range of groups and partnerships of all sizes can win funding. The deadline for bids is July 12 this year.

Mr Denham said the money will herald a "summer of learning" for young people and adults – whether for fun, or to get the skills and qualifications needed to get into or on at work.

The fund delivers on a pledge made in the Government's Learning Revolution White Paper published in March which describes how Government and a multitude of partner organisations can work together to create a new movement for informal learning.

Its aims include:

- encouraging more and different people into learning, particularly people from disadvantaged groups
- opening up access to learning in new places, in new ways and at more flexible times
- supporting people to drive their own learning through self organised groups and learning clubs widening choice, by developing and sharing innovative content
- making better use of broadcasting and technology to stimulate and support learning
- supporting a new culture of learning, including driving sign ups to the Learning Revolution principles, its pledge and Open Space Movement

Mr Denham said: "Learning in all its many forms improves our quality of life, our happiness and our personal wellbeing. Our recent Learning Revolution White Paper has sown the seeds of a new movement for informal learning and now we want to help it grow. We want to build new partnerships, open up access to resources and find exciting ways of getting people learning.

"It's vital that groups come together to collaborate because it's through that collaboration that new ideas are sparked.

"The funding will be used to strengthen the wiring that needs to be in place for a learning revolution to succeed, to breathe life into new ideas to help release untapped potential, and to leave a permanent legacy. I hope to see some bold and creative ideas come forward."

The Transformation Fund is one initiative that forms part of The Learning Revolution White Paper. The White Paper also proposed an informal adult learning pledge – currently signed up to by over 100 organisations.

The Government is also helping communities find creative ways to reduce the negative impact empty shops have on the high street. Up to £3m has been made available so that empty shops can be converted temporarily into social enterprises, local art displays or learning centres.

The £20m Transformation Fund money is in addition to the £210m which DIUS has ring-fenced to support adult learning and will continue to protect funding for specialist adult education colleges and institutions.

Mr Denham continued: "Despite the effects of the global economic crisis, it's entirely right that our focus should remain on raising skills levels among the working population overall. The fact was underlined by last week's announcement from the UK Commission on Employment and Skills about the importance of investing in skills if we are to be a globally competitive economy by 2020. The £5 billion a year we are investing has seen a record number of people gain the sorts of vocational qualifications that will put them in a stronger position to get work, or to make progress in their career, as well as the literacy and numeracy skills to make a better life for themselves and their families.

The Transformation Fund Prospectus 2009-10 and the Learning Revolution can be found at <http://www.dius.gov.uk> or visit <http://www.hlc-vol.org/resources/publications/learning-and-skills>

Front page photo courtesy of DIUS

Blooming marvellous

• Children and Family Action

Children and Family Action (CFA) is a registered charity serving the population of East Riding. Their main office is based in the seaside town of Withernsea and a second office is situated in Hornsea. CFA also offers an outreach service.

The primary focus of Children and Family Action is to work with children and families and anyone within the community able to support them. Children and Family Action exists to benefit children and families in the East Riding of Yorkshire by developing, supporting and working with organisations involved in the care, support and education of children, their families and carers. That includes looking at parenting programmes, supporting children in school with behavioural issues and putting on training under the umbrella of HLC.



their confidence and motivational skills, and general personal development, giving them the opportunity to meet new people and to take a more active role in their local community.

Delivering courses undoubtedly brings with it an element of paperwork and HLC prove an invaluable source of support. Lyndis Keyworth Operations Manager for CFA said "I think it's important for the provider of the training to be able to ring up and say I don't actually know what to put in this box. So we get lots of support especially from Diane (Patrick) with the paperwork. HLC has provided support to the Tutors/Managers at CFA with their own personal development in order for them to offer the best 'learning experience' for our clients. Helen (Groves) has also helped me an awful lot in the preparation for delivery, in all the ILPs (individual learning plans) etc – so there is lots of support available from anyone within HLC."

A recent flower arranging course was a huge success, with learners thoroughly enjoying themselves. Sixteen ladies and one gentleman accessed the course delivered earlier this year and the enthusiasm for this was immense. Some amazing flower arrangements were created as you can see from the photographs. Learners comments included "absolutely exhilarating/very creative 2 days", "something stimulating to keep us going", "just what we need", "more of them please."

Lyndis continued "learning is a part of everyday life. We all learn something every day, whether we are on an academic course aiming for a qualification or just doing something we enjoy for enjoyment's sake. We are learning all the time, it's exciting and interesting and keeps us active."

Children and Family Action will continue to support the local community by offering lifelong learning opportunities.

For more information on Children and Family Action please call 01964 615340 or visit www.familyaction.org.uk



Learning opportunities that have been developed by Children and Family Action include:

- Flower arranging
- Mosaics
- IT
- Lifeguard courses.
- Family Links
- Adolescent Parenting Programme
- Digital Photography
- Skills for Life
- Horticultural courses

With a wide variety of training courses at their disposal, learners are able to develop

Children and Family Action received three nominations for awards at HLC's Celebration of Learning 2008 event. Janice Thomas was nominated for the Supporting Learning Award, Anne Cymbalist (pictured left of picture) was nominated for the Return to Learning Award and Tracey Hodgson (pictured far right) was nominated for Young Achiever. Lyndis Keyworth (pictured right, centre) said "I think it's amazing to see people overcoming their own personal barriers and their achievements having been recognised. We felt really proud to be a part of it."





Just when you thought you had it sussed

Helen Groves, Chief Executive of HLC takes an inside look at the Ofsted process

Most providers of learning have over the years experienced the joy of an Ofsted inspection. For those who have missed this life-changing event they will no doubt be aware of the impact an Ofsted visit can have on individuals, teams and organisations.

Ofsted inspects all government funded learning programmes to assess the quality and standards of funded provision. What the government wants to buy with their money is learner success, so this is a key platform for Ofsted when they inspect a provider. When inspectors come calling, they usually do so with two vital volumes in hand - the common inspection framework (CIF) and the organisations own self assessment report (SAR). These tools (seemingly tools of torture!) are used to make judgements about the quality of the learners experience and how effective the provider is in managing all the connected systems and processes that lead to learner success. Most of us share the view that the learner should be the focal point of all our efforts and their success is paramount – so a visit from Ofsted should be nothing more than an opportunity for us to show how we can ‘walk the talk’.

The actual inspection regime and model is reviewed on a four yearly cycle and after consultation with all partners any necessary amendments are made for the next round of inspection. Consultation for the latest review has been underway throughout the past few months and Ofsted has now published a document called “Ofsted Inspects” which outlines the new framework proposals which will take effect during inspections from September 2009.

The implications for the proposed changes may at first not seem significant but pilot inspections on the new framework have not been without their challenges. The notion of single remit inspections is reinforced and will affect voluntary and community sector providers of learning, who are funded

through a variety of government contracts. Ofsted have restated they will, where possible, undertake one integrated inspection of all provision. Thereby reducing the burden (and pain) of recurring visits.

Just who will be inspected, when and how often is decided as part of Ofsted’s risk assessment process. They are committed to having a proportionate approach to make the best use of inspection resources by targeting inspections where they can have most impact. Risk analysis is usually a two-stage process but Ofsted state quite clearly in new proposals that “Inspection can have most impact where data and other information tell us that:

- Quality of provision is stalling or declining
- The provider is not improving”

Ofsted inspects May 2009 P13

So for all of you out there who still need convincing about the importance of robust data, here is yet more evidence that the role of data is key to the whole process of quality improvement – from start to finish!

As part of the review Ofsted has looked at the notice period for inspection and whilst aiming to provide the “shortest appropriate notice period” the minimum will be no notice and the maximum 20 working days. Imagine the wonderful surprise of turning up to work one Monday morning to be greeted by a team of HMI - all eager to see just how well you are performing! At least with no notice of their visit your organisation will not lapse into the dreaded “paralysis by analysis” state, whilst staff batten down the hatches, bury themselves in cupboards and paper, updating policies, procedures and strategies waiting for what seems like the modern day version of the Spanish Inquisition Squad to come calling. As previously there is a significant incentive to adopt a continuous improvement

culture as it will keep the inspectors at bay. Most good and outstanding providers that maintain their standards will be inspected once every six years and to support this Ofsted intend to develop their “health check” proposals for monitoring visits to inform the risk assessment process.

Beside the pivotal role of good data, the other core feature of inspection that remains is the importance of the providers own self-assessment report. Self assessment will help to identify the focus for inspection and inform the composition and planning of the inspection team. The inspection process will test the self-assessment for its accuracy throughout inspection and the capacity to improve grade will continue to be an important reflection of the provider’s capability to improve the quality of provision and the learner’s experience.

As with most public sector organisations there is now an increased emphasis on safeguarding children, young people and vulnerable adults, together with equality and diversity. These two aspects will have an increased significance on the grade awarded for learning & management.

Outlined above are just some of the proposals from Ofsted on how inspection will look and feel different from September 2009. Further details are contained in “Ofsted Inspects” report, but one thing is for sure - the reactions to the news of a pending Ofsted visits will remain the same.

Reactions settle into different camps with some providers welcoming inspection as valuable “free” consultancy and an opportunity to show off the best of their organisation. Others will prepare themselves for doing battle against “the suits” and others will resign themselves to sitting like rabbits caught in Ofsted headlights unable to move for fear of jumping in the wrong direction – the only choice being which wheel to throw themselves under!

DON'T MISS OUT

Do you want to receive regular learning information in-between issues of Training News?

- Latest courses
- Latest news
- Sector vacancies
- Funding information

trainingnews+
(e-news)

register online at www.hlc-vol.org/tnreg
or call 01482 327438

learningdiary



July. 2009

Sept. 2009

Please contact the providing organisation direct using the phone number shown against each entry

Local					
15/07/2009	Statutory sick pay	HM Revenue and Customs	0845 6032691	FREE	
15/07/2009	Funding guidance	DOC - Developing Our Communities	01482 854550	FREE	
15/07/2009	Deliberate self - harm & young people	Humber NHS Learning Partnership	01482 389249	FREE	
16/07/2009	Delivering sexual health training	Cornerhouse	01482 327044	FREE	
16/07/2009	Paying expenses and giving benefits to employees	HM Revenue and Customs	0845 6032691	FREE	
17/07/2009	Developing confidence	CERT	01469 572313	£99 + VAT	
20/07/2009	Participatory appraisal training	Neighbourhood Training and Resource Centre	01482 387482	£300	
21/07/2009	Motivation	CERT	01469 572313	£99 + VAT	
21/07/2009	Becoming self employed	HM Revenue and Customs	0845 6032691	FREE	
21/07/2009	Community volunteering – level 2	Voluntary Action North Lincolnshire	01724 845155		
22/07/2009	HIV/AIDS awareness	Cornerhouse	01482 327044	FREE	
22/07/2009	Equalities and diversity workshops	DOC - Developing Our Communities	01482 854550	FREE	
22/07/2009	Hospice information afternoon	Dove House Hospice	01482 785783	FREE	
23/07/2009	Working with children after a bereavement	Dove House Hospice	01482 785783	£70	
23/07/2009	Self assessment for the self employed	HM Revenue and Customs	0845 6032691	FREE	
23/07/2009	Supporting young people: sexual wellbeing	Cornerhouse	01482 327044	FREE	
23/07/2009	Duty to involve workshops	COGS	0114 268 7070	FREE	
24/07/2009	Mental health awareness	Mindworks	01482 240134	£60 - 110	
27/07/2009	Level 1 - participatory appraisal training	Neighbourhood Training and Resource Centre	01482 387482	£300	
28/07/2009	Food hygiene	Voluntary Action North Lincolnshire	01724 845155		
29/07/2009	Funding guidance	DOC - Developing Our Communities	01482 854550	FREE	
29/07/2009	Visual merchandising	CERT	01469 572313		
30/07/2009	Digital agenda	One Hull Business Forum	01482 324976	FREE	
30/07/2009	Confidence building & raising self esteem	Voluntary Action North Lincolnshire	01724 845155		
03/08/2009	Discipline and grievance	CERT	01469 572313	£95 + VAT	
03/08/2009	Becoming self employed	HM Revenue and Customs	0845 6032691	FREE	
04/08/2009	ILM award in 1st line management – level 3	CERT	01469 572313	£395 + VAT	
04/08/2009	Setting up a limited company	HM Revenue and Customs	0845 6032691	FREE	
06/08/2009	Self assessment for the self employed	HM Revenue and Customs	0845 6032691	FREE	
06/08/2009	Becoming self employed	HM Revenue and Customs	0845 6032691	FREE	
07/08/2009	Mental health awareness for the care sector	Mindworks	01482 240134	£60-110	
09/08/2009	C&G 7303 preparing to teach in the lifelong learning sector	North Lindsey College	01724 281111	£89- £100	
10/08/2009	HSE accredited first aid	Voluntary Action North Lincolnshire	01724 845155		
18/08/2009	Managing volunteers	Voluntary Action North Lincolnshire	01724 845155		
20/08/2009	Absence management	Mindworks	01482 240134	£60 - 110	
20/08/2009	Self assessment for the self employed	HM Revenue and Customs	0845 6032691	FREE	
24/08/2009	Calculating national insurance for directors	HM Revenue and Customs	0845 6032691	FREE	
25/08/2009	Becoming self employed	HM Revenue and Customs	0845 6032691	FREE	
26/08/2009	Business support	One Hull Business Forum	01482 324976	FREE	
26/08/2009	Introduction to VAT	HM Revenue and Customs	0845 6032691	FREE	
26/08/2009	Managing anxiety	Voluntary Action North Lincolnshire	01724 845155	FREE	
27/08/2009	Paying your employees	HM Revenue and Customs	0845 6032691	FREE	
29/08/2009	OCN level 2 working with young volunteers	Voluntary Action North Lincolnshire	01724 845155		
01/09/2009	ILM award in 1st line management – level 3	CERT	01469 572313	£395 + VAT	
01/09/2009	Introduction to diversity	CERT	01469 572313	£99 + VAT	
02/09/2009	Confidence and assertiveness	Mindworks	01482 240134	£60-110	
03/09/2009	Becoming self employed	HM Revenue and Customs	0845 6032691	FREE	
03/09/2009	Patient group directions (pgds) – hormonal contraceptions	Cornerhouse	01482 327044	FREE	
03/09/2009	Patient group directions (pgds) – sexually transmitted infections	Cornerhouse	01482 327044	FREE	
03/09/2009	Self assessment for the self employed	HM Revenue and Customs	0845 6032691	FREE	
06/09/2009	Becoming self employed	HM Revenue and Customs	0845 6032691	FREE	
07/09/2009	Level 2 counselling skills	North Lindsey College	01724 281111	£119 -180	
07/09/2009	Certificate in early years foundation stage practice level 3	North Lindsey College	01724 281111	£357-500	
07/09/2009	Level 3 life coaching skills and practice	North Lindsey College	01724 281111	£380 -470	
07/09/2009	Introduction to counselling	North Lindsey College	01724 281111	£59 -75	
07/09/2009	Listening & supporting others	Voluntary Action North Lincolnshire	01724 845155		
08/09/2009	Peer support & mentoring cert.	North Lindsey College	01724 281111	£180	
08/09/2009	Level 3 counselling skills and theory	North Lindsey College	01724 281111	£312 -400	
08/09/2009	Level 2 supporting teaching & learning in schools	North Lindsey College	01724 281111	£360 -410	
08/09/2009	Introduction to counselling	North Lindsey College	01724 281111	£59 -75	
08/09/2009	C&G 7303 preparing to teach in the lifelong learning sector	North Lindsey College	01724 281111	£89-100	
08/09/2009	Award in bookkeeping level 1	North Lindsey College	01724 281111	£89 -110	

Compiled by HLC. When enquiring about courses please tell providers you saw the information here in HLC Training News

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www.hlc-vol.org

Please contact the providing organisation direct using the phone number shown against each entry

Local cont.	
08/09/2009 Hull	Becoming self employed HM Revenue and Customs 0845 6032691 FREE
08/09/2009 Scunthorpe 34 days	Level 2 NVQ children's care, learning & development North Lindsey College 01724 281111 FREE
09/09/2009 Hull 5 days	Managing volunteers (level 3) – concepts and values in volunteering HLC - Humber Skills 01482 327438 £100
09/09/2009 Scunthorpe 33 days	Level 3 counselling skills and theory North Lindsey College 01724 281111 £312 - 400
09/09/2009 Scunthorpe 10 days	Award in personal finance North Lindsey College 01724 281111 £89 - 105
09/09/2009 Immingham	Stress management CERT 01469 572313 £95 + VAT
09/09/2009 Hull	Director's basic guide to tax & NIC HM Revenue and Customs 0845 6032691 FREE
10/09/2009 Goole 12 days	Move on Mindworks 01482 240134 FREE
10/09/2009 Scunthorpe	Monitoring & evaluation Voluntary Action North Lincolnshire 01724 845155
11/09/2009 Immingham	Marketing on a budget CERT 01469 572313 £99 + VAT
11/09/2009 Willerby	Deliberate self - harm & young people Humber NHS Learning Partnership 01482 389249 FREE
11/09/2009 Withernsea 12 days	Move on Mindworks 01482 240134 FREE
14/09/2009 Hull 10 days	Introduction to digital imagery Lonsdale Community Centre 01482 564691 £0 - 77
14/09/2009 Immingham	Managing change CERT 01469 572313 £95 + VAT
14/09/2009 Willerby	Emotional well-being of children & young people Humber NHS Learning Partnership 01482 389249 FREE
14/09/2009 Hull 12 days	Health & safety stage 1 Trade Union Studies Centre 01482 382545
15/09/2009 Hull	Difficult symptoms in palliative care Doncaster CVS 01302 343300 £10
15/09/2009 Hull	Interactive workshop: difficult symptoms in palliative care Dove House Hospice 01482 785783 £10
15/09/2009 Hull 5 days	Cake decorating Lonsdale Community Centre 01482 564691 £0 - 77
15/09/2009 Hull 5 days	Spanish Lonsdale Community Centre 01482 564691 £0 - 77
16/09/2009 Hull 3 days	Attachment, separation & loss Dove House Hospice 01482 785783 £150
16/09/2009 Hull 10 days	Web design Lonsdale Community Centre 01482 564691 £0 - 77
TBC – Exploring enterprise, skills for jobs programme East Riding College, Beverley & Bridlington Contact Nick Wilson-Birch on 0845 1200037	

Regional	
16/07/2009 Sheffield	Mental health awareness Voluntary Action Sheffield 0114 253 6623 £60 - 130
21/07/2009 Bradford	Working positively with young people around LGB issues Bradford Equity Partnership 01274 727759/79
22/07/2009 York 4 days	Foundation in housing law and advice: part b Shelter Training 020 7490 6720 £515 - 620
11/08/2009 York	European nationals, workers from abroad and housing rights Shelter Training 020 7490 6720 £150 - 225 + VAT
13/08/2009 Leeds	Construction/subject coaching network Learning and Skills Improvement Service 0870 060 3278
26/08/2009 Sheffield	Daring to dream: service user journeys back into employment Voluntary Action Sheffield 0114 253 6623 £30
02/09/2009 Leeds	Linking environmental education activities to the national curriculum Environmental Trainers Network 0121 359 2113 £110 - 165 +VAT
14/09/2009 York 2 days	Introduction to management Environmental Trainers Network 0121 359 2113 £180 - 270 +VAT
15/09/2009 Sheffield 4 days	Charity fundraising practice Sheffield Hallam University 0114 225 5555 £1800
15/09/2009 Wakefield	Basic employment rights Pay and Employment Rights Service 01924 439587
15/09/2009 Wakefield	Model employment policies and types of contract Pay and Employment Rights Service 01924 439587
17/09/2009 York	Setting up a successful mentoring or befriending programme Mentoring and Befriending Foundation 0161 787 8600 £90 - 210
28/09/2009 Doncaster	Running successful public events Environmental Trainers Network 0121 359 2113 £110 - 165 +VAT
29/09/2009 Bradford	Family friendly policies Pay and Employment Rights Service 01924 439587

National	
15/07/2009 Kings Lynn	Empowering the voluntary sector - NAVCA NAVCA 0114 278 6636 £40 + VAT
16/07/2009 London 2 days	Foundation course in monitoring and evaluation Charities Evaluation Services 020 7713 5722 £180 - 630
31/07/2009 London	Presentation skills: making confident & effective presentations Centre for Strategy and Communication 020 7490 3030 £230 - 345
06/08/2009 London	Facilitation skills SKiLD (NAVCA) 0114 289 3964 £49 - 99
10/08/2009 Chester 2 days	Carbon footprints for young people Trafford Hall 01244 300246
11/08/2009 London	New perspectives for experienced development workers SKiLD (NAVCA) 0114 289 3964 £49 - 99

National cont.	
12/08/2009 London 2 days	Implementing PQASSO Charities Evaluation Services 020 7713 5722 £180 - 630
09/09/2009 London	Collecting qualitative and quantitative data Charities Evaluation Services 020 7713 5722 £99 - 383
11/09/2009 London	e-Communications Centre for Strategy and Communication 020 7490 3030 £230 - 345
15/09/2009 Newcastle	Leading and building your team Mark Butcher Associates 01912267304
17/09/2009 London 2 days	Next generation chief executives programme ACEVO 0845 345 8481 £1075 - 1185

Conferences	
14/07/2009 London	Local strategic commissioning Neil Stewart 020 7324 4357
14/07/2009 London	Promoting local democracy Neil Stewart 020 7324 4357
15/07/2009 London	Future of the third sector: dealing with the economic downturn Inside Government 0161 211 3053
17/07/2009 London	Corporate community involvement seminar July 2009 NCVO 0207 520 2597
20/07/2009 Leeds	Delivering a skilled & employed region Yorkshire and Humber Regional Forum 01133942316
07/09/2009 Coventry 2 days	Researching the voluntary sector NCVO 020 7520 2484 £100-443
11/09/2009 Newcastle	Engaging the learner: enhancing the range of reading experiences NIACE 0116 204 2833 £99-150
15/09/2009 Durham	Power of storytelling as a teaching tool NIACE 0116 204 2833 £99
15/09/2009 Blackpool 3 days	NAVCA annual conference and AGM NAVCA 0114 278 6636 FREE
15/09/2009 London	Focusing funding on places Neil Stewart 020 7324 4357
17/09/2009 Leeds 2 days	Charity accountants' conference 2009 Directory Of Social Change 020 7209 4949 £225 - 805
23/09/2009 Hull 3 days	Slavery, migration and contemporary bondage in Africa WISE 01482 305182
24/09/2009 London	Data protection and communications for the vol. sector NCVO 0207 520 2597 £95-204
29/09/2009 London	NCVO collaborative working conference NCVO 020 7713 6161
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